



National Leadership Conference

CONGRATULATIONS! Attending the FBLA National Leadership Conference is an experience that less than 4% of all members in the world get a chance to experience. It's unbelievable. It's exciting. It's where the best of the best in FBLA assemble. We are excited to have you joining us!



General Information

Dates:	June 25	Arrive in Atlanta
	June 26	Washington FBLA State Day
	June 27 – June 30	National Leadership Conference
	July 1	Return home

Conference Schedule:

Visit the official website for more information: <https://fbla-nlc.org/>

Travel Package Includes:

- 6 nights lodging at Washington's official conference hotel – Hilton Atlanta
- NLC Conference Registration
- State Day – which will include transportation to/from Six Flags, lunch at Six Flags, and dinner at Dave & Busters
- 10 state trading pins
- Spirit items for general session
- Washington FBLA NLC Shirt and Drawstring Backpack

Who can attend?

Competitors -- Washington can submit four entries in high school and two entries in middle school competitive events. The top 4 winners (HS) and top 2 winners (MS) in each event at SBLC are eligible to compete at Nationals. No middle level (grades 6-8) can compete in FBLA High School events at the National level (please see the NLC website for more information on programming for Middle School members if your chapter is interested in attending NLC). The Washington FBLA registration process will help identify who will attend, and in the case an eligible competitor decides not to attend, the next winner in line can become eligible.



Participants -- In addition to competition, National FBLA offers leadership programming at the conference. Even if a student did not qualify for NLC, they can attend as a conference participant to engage in other exciting conference experiences.

Competitive Event Guidelines:

In preparation for NLC, be sure to review and know the National Competitive Event Guidelines, available at this link: <https://www.fbla-pbl.org/divisions/fbla/fbla-competitive-events/>

Questions?

Please contact our State Management Team at hq@wafbla.org.



Washington FBLA NLC Travel Package Overview

Onsite NLC Coordination for the 2023 National Leadership Conference in Atlanta will be managed by Washington FBLA. Washington FBLA is not a travel agency. Because the package rate includes a set number of nights, no flexibility exists for deviation from this group conference package. Individual chapters are welcome to arrive early/stay beyond the timeframe of the conference, but all housing arrangements will be the responsibility of the individual chapter until the group arrival date. **The ONLY way for Washington FBLA Members and Advisers to participate in NLC competitions and stay in the assigned hotel is traveling on the state package and register through Washington FBLA.**

Pricing Structure:

This Washington FBLA package is offered to maximize the NLC experience as a united, state delegation.

Prices below include: registration, lodging (for duration of event), State Day, spirit items.

	Students:	Advisers & Chaperones:
Single Occupancy	\$2,599	\$2,504
Double Occupancy*	\$1,589	\$1,494
Triple Occupancy*+	\$1,249	\$1,154
Quad Occupancy+	\$1,139	\$1,044

**Students wanting a package other than quad require that all occupants of that room agree to pay the higher price and roommate names match on the registration form. Students who select a quad must acknowledge that roommate requests are only requests unless they can fully fill the room of four – otherwise, they may be split up to create a perfect fill of all hotel rooms.*

+Advisers wanting a package other than single or double must include all roommate names at the time of registration. All roommate names must match on the registration form.

NLC Housing Information:

- Washington FBLA NLC Hotel:
 - **Hilton Atlanta** - 255 Courtland St NE, Atlanta, GA 30303
- NLC Attendees from Washington are required to stay at our assigned hotel. Competitors will not be able to register for NLC without booking one of the below options.



Washington NLC Registration & Competitive Events Info

So how does our chapter work in collaboration with Washington FBLA to get registered for NLC?

<p>It is your responsibility to:</p> <ul style="list-style-type: none"> • Inform Washington FBLA who's interested in competing • Register students for the conference and housing in BluePanda • Coordinate and manage transportation. • Make payment for NLC package to Washington FBLA 	<p>It's Washington FBLA's responsibility to:</p> <ul style="list-style-type: none"> • Help manage move-ups in competitive event eligibility • Register students for competitive events and housing with National FBLA • Make final payment on behalf of Washington FBLA to National FBLA
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WHERE TO SEND NLC MATERIALS

All materials for the National Leadership Conference go directly to Washington FBLA. Any questions or comments, should be addressed to:

Washington Future Business Leaders of America
Tiffany Perez
hq@wafbla.org

WHERE NOT TO SEND MATERIALS

- Do not send required NLC materials to National FBLA.
- Do not send required NLC materials to your school district (unless your school district requires copies or additional district only forms).

Registration Process

It is crucial that you meet all deadlines. All these deadlines correlate with national deadlines and there is no flexibility.

- **Monday, April 24:** You will receive the following --
 - a. Scores, rankings, and rating sheets for each student from your school
 - b. A spreadsheet with all your top 10 SBLC winners, as announced at awards (except Middle School chapters)
- **Wednesday, April 26 by 5pm:** Intent to Compete Forms deadline
 - Intent to Compete Forms are to be **completed online**. **Any student not indicated as "YES" at this time in the online report will be considered a "NO."** If a competitor qualified in more than one event, please only choose ONE competitive event.



- If Intent to Compete Forms are not received by April 26, then the competitor space for NLC may be released.
- **Monday, May 1 by 5pm:** Last day to submit corrections to hq@Wafbla.org. No refunds or changes will be made after this deadline.
- **May 3 by 5pm:** Conference registration deadline in BluePanda.
- **May 6 by 5pm:** Deadline to submit pre-judged materials in BluePanda
 - a. **Do not wait until the last minute.** We do not have the ability to provide extensions and no refunds if items are not submitted on time. All pre-judge materials will be submitted to Washington FBLA via BluePanda, just like they were for SBLC.
- **May 12 by 5pm:** Production Event tests must be sent directly to Washington FBLA via online upload by May 12, 2023.
- **May 12:** E-invoices will be sent.
- **June 1:** Final Payment Receipt Deadline (Payment only, Purchase Orders will not be accepted), Payment should be sent to Washington FBLA, PO BOX 1440, Owasso, OK 74055.

Important Conference Information

- The National Leadership Conference will be an in-person experience only. There is no virtual option available.
- All registration processes will be online in a similar process to what was used for SBLC through BluePanda.
- Intent to Compete Forms are due for **every competitor placing 1-10th place**. Please be sure to fill out intent to compete for all your students who placed at any level in their events! You will receive the form shortly after the awards session.

Note: Who's Who does not count toward this limit.

- All registration processes and lodging will be completed online in Blue Panda.



- All Washington competitors are required to register through the state. The only way to stay at the conference hotel is to travel with the state delegation. The only way to compete is to stay at the conference hotel. There are no exceptions.
- Washington FBLA will make payment to National FBLA. DO NOT register on your own online as you will be responsible for payment of any additional fees that result in duplicate registrations.
- Advisers will be assigned NLC duties by National FBLA. These could be on June 27, 28, or 29.
- Substitute advisers are allowed by Washington FBLA, contingent upon local school/district approval. If a chaperone is covering for your school, it is customary to provide a stipend of \$100 to the gracious person accepting responsibility for your students. These arrangements are not facilitated by the state office.
- Regular NLC updates will be emailed to advisers and posted regularly to the Washington FBLA State Website for distribution to parents and participants.