



February 28, 2022

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Important dates to remember (State Events/Deadlines shown in **BOLD**):

- **March 1 | SBLC Role Play Testing Closes**
- March 1 | National BAA Deadline
- March 1 | National Membership Dues Deadline
- **March 3 | WA FBLA Adviser Huddle**
- **March 4 | SBLC Role Play Finalists Announced**
- **March 7 | SBLC Registration Deadline @ 5 p.m.** *(this includes prejudge materials)*
- **March 7 | SBLC Production Testing Deadline @ 5 p.m.**
- **March 7 | State Officer Application Materials Deadline @ 11:59 p.m.**
- **March 9 | SBLC Housing Registration Opens @ 3:30 p.m.**
- **March 11 | SBLC Housing Registration Closes @ 5 p.m.**
- **April 20-23 | SBLC**
- **April 30 | Clock Hour Registration Closes for SBLC**

Greetings, Advisers!

ADVISER HUDDLE

Join us for our next Adviser Huddle at 3:30 p.m. on Thursday, March 3, 2022. This huddle will be offer a SBLC FAQ and a review of current COVID guidance updates.

Join Zoom Meeting:

<https://leadable.info/WAFBLAHuddle>

Meeting ID: 931 2596 9358

Passcode: 427328

ROLE PLAY TESTING WINDOW

Role Play testing will close at 5 p.m. TOMORROW, March 1, 2022. All role play finalists will be announced on Friday, March 4.

SBLC CLOCK HOURS

Up to 10 Clock Hours for SBLC

Registration Open NOW

Registration Closes April 30 at 5 p.m.

Link to register: <https://www.pdenroller.org/ospi/catalog/140017>



We are excited to offer up to 10 clock hours for WA FBLA State Business Leadership Conference 2022! Be sure to visit the link above to register. Note registration close dates, as **OSPI no longer re-opens registration once it closes.**

Remember . . .

- that you need to sign up for the clock hours through PD Enroller at the link above if you want to receive these!
- that registering for clock hours is completely separate from registering for SBLC through Blue Panda
- that if you want clock hours, you will have to register through the link provided above
- that there are NO late registrations from OSPI if you miss the April 30 at 5 p.m. deadline

During the conference, attendance will be monitored, so please look for additional information on how we will process attendance.

SBLC HOUSING

We require all of our participants to stay in our contracted hotels, which are the Davenport Grand (conference headquarters), DoubleTree Spokane City Center, Davenport Tower, and The Centennial Hotel Spokane. All hotels are within walking distance of the Davenport Grand.

The housing for SBLC will open at **3:30 p.m.** on **Wednesday, March 9**, on our Web site on our SBLC page at this [link](#). Attached is the housing spreadsheet that will need to be completed and ready for upload when you register for your housing. Housing is processed as received (first-come, first-served) to determine who is placed in which hotel. Housing is VERY competitive as most advisers like to stay at the conference headquarters hotel, so it is my recommendation that your spreadsheet is ready to be uploaded as soon as the link opens on March 9.

The Davenport Grand will be the conference headquarters where competitive events and exhibits will be located. Workshops will be held at the DoubleTree. Our Opening Session, Recognition Session, and Awards Session will be held at the Performing Arts Center.

PRODUCTION TEST REQUEST FORM

If you have students competing in Computer Applications, Database Design & Applications, Spreadsheet Design, and/or Word Processing for SBLC, please register your competitors and then request your test materials by completing the **School Site Production Test Request Form** on our Web site [here](#) or at this link [here](#). All necessary materials to administer these tests (proctor instructions, proctor scripts, and production test) will be sent to the adviser within 24 to 48 hours of receipt of this form.

Please be sure you have a designated proctor to administer your tests! All completed School Site Production tests are due by 5 p.m. on **March 7**.
