

# OUTSTANDING LOCAL CHAPTER ADVISER

This award honors an FBLA local chapter adviser who has made outstanding contributions to the association at the local, regional, state, and/or national levels.

## ELIGIBILITY

Any local chapter adviser who is a member of the Washington State Business Education Association (WSBEA) may be nominated to the Regional Adviser for this award. The nominee's local chapter must be on record in the state and national offices as paying dues by February 15. Receipt of purchase orders will not be considered payment for this award.

1. The nominee must be a member of Washington State Business Education Association (WSBEA).
2. The entry form may be completed by any active member, adviser, or professional member and be received by the Regional Adviser by the Region's stated deadline and submitted to the state office by U.S. or electronic mail to be **received** in the state office by March 5. If necessary, contact the Washington State FBLA office concerning mailing address for your Regional Adviser.

## GUIDELINES

Criteria for selection of nominees will include:

1. Years of participation in FBLA activities
2. Extent of participation in conferences sponsored by the state, regional, and national association
3. Offices, organization memberships, and committee memberships held
4. Contributions to local, regional, state, and national projects
5. Participation in community activities
6. Recommendations supportive of the adviser's involvement in FBLA (maximum 3)

## JUDGING

Each nominee's entry form will be judged by Washington State Business Education Association. All judges' decisions are final.

## STATE AWARDS

One local chapter adviser will be nominated by each Region. One adviser will be selected by WSBEA and will be recognized as the Outstanding Local Chapter Adviser at the State Business Leadership Conference. The State Outstanding Local Chapter Adviser will be honored at the National Leadership Conference.

This award is sponsored by the Washington State Business Education Association. The winner will receive a \$50 stipend.

REFERENCE: Outstanding Local Chapter Adviser Rating Sheet, see Appendix A

## OUTSTANDING LOCAL CHAPTER ADVISER FORM

This event is designed to honor a local chapter adviser who has made outstanding contributions to the association at the local, state, and/or national levels.

1. Complete the information requested below.
2. Attach recommendations (maximum 3).
3. This form must be **received** in the state office no later than March 5.

Name \_\_\_\_\_

School \_\_\_\_\_

Home Address \_\_\_\_\_

E-mail Address \_\_\_\_\_

Cell Number \_\_\_\_\_

Please attach a separate sheet of paper addressing the following items:

1. Number of years of participation in FBLA-PBL activities.
2. Briefly describe the extent of participation in conferences sponsored by the state, regional, and national associations.
3. List the offices, chairmanships, and committee memberships held within the association at the state and national levels.
4. Describe contributions to local, regional, state, and national projects.
5. Describe participation in community activities.

REFERENCE: Outstanding Local Chapter Adviser Rating Sheet, see Appendix A



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## Rating Sheet

Evaluation Item	Not Demonstrated	Does Not Meet Expectations	Meets Expectations	Exceeds Expectations	Points Earned
<b>Years</b>					
Number of Years in FBLA	0	1-8 yrs. – 5 pts.	8-15 yrs. – 10 pts.	16+ yrs. - 15 pts.	
<b>Participation</b>					
Extent of Participation in Conferences Sponsored by Local, State, Regional, and National Associations	0	1-5	6-10	11-15	
<b>Memberships*</b>					
Offices, Organization Memberships, and Committee Memberships Held	0	1-4	5-7	8-10	
<b>Contributions</b>					
Contributions to Local, Regional, State, and National Projects	0	1-4	5-7	8-10	
<b>Other Activities</b>					
Participation in Other Activities	0	1-8	9-14	15-20	
<b>Recommendations</b>					
Recommendations Supportive of Adviser's Involvement with FBLA (Maximum – 3)	0	1-3	4-7	8-10	
<b>Other</b>					
Other Considerations	0	1-3	4-7	8-10	
<b>Professional Memberships</b>					
Holds a Professional Membership with FBLA	0			10	
<b>Total Points</b>	<b>/100 max.</b>				

\* Applicant must show membership in WSBEA.

Name:			
School:			
Judge's Signature:		Date:	

Judge's Comments:

VERIFICATION  
(scores checked)  
 Administrator