



April 23, 2018

Good afternoon, Advisers!

NLC Registration Forms

All registration forms are available on our Web site on our NLC page at <http://wafbla.org/nlc>. Here is a handy list of forms and due dates!

- **Due by 5 p.m. on April 24, 2018:**
 - **Statement of Assurance Form** – Use this form for 3-D Animation, Coding & Programming, Digital Video Production, E-business, Mobile Application Development, and Website Design (URL upload).
 - **Report Submission Form** – Use this form for American Enterprise Project, Business Financial Plan, Business Plan, Community Service Project, Community Service Project – Middle Level, Local Chapter Annual Business Report, and Partnership with Business Project (pdf upload).
 - **FBL/Job Interview Submission Form** – Use this form to upload the one-page cover letter and the no-more-than-two-page resume for both Future Business Leader and Job Interview (pdf upload).
 - **Individual Traveler Form** – Complete one form per traveler attending NLC, including advisers and chaperones.
 - **NLC Chapter Overview Form** – Complete one form per chapter attending NLC.
- **Due by 5 p.m. EST on May 18, 2018:**
 - **School Site Production Skills Tests** sent directly to the National Center as explained in the testing materials.
- **Due by 5 p.m. on May 8, 2018:**
 - **50% deposits for NLC** sent to Washington FBLA, P. O. Box 912, Jacksonville, OR 97530.
- **Due by 5 p.m. on June 1, 2018:**
 - **NLC Arrival Information Form** – Please submit your NLC arrival.
 - **Final Payment Receipt** – mail to our Jacksonville address.

State Day Schedule at NLC

Those who have chosen our State Day option, the schedule on Wednesday, June 27, is as follows:

- 10:00 a.m. – Pick up at our hotel for transport to Washington, DC
- 11:30 a.m. – Approximate arrival at Arlington Cemetery (arrival time determined by traffic)
- 1:15 p.m. – Wreath Laying Ceremony at Arlington Cemetery
- 2:00 to 6:00 p.m. – Time at the Mall in Washington, DC, or the Spy Museum
- 6:00 to 7:30 p.m. – State dinner at Hard Rock Café
- 8:00 to 10:00 p.m. Twilight tour of the monuments
- 10:00 p.m. – Depart for Baltimore hotel

Have a wonderful week! Thanks for all you are doing to ensure your students are successful at NLC!